

## Arts Center Rate Sheet (Quote) Technical Services/Equipment

Event: \_\_\_\_\_ on Date: \_\_\_\_\_

In addition to rental fees your event requires the following technical support services & equipment:

Description	Unit Cost	# Units	Total
Planning meeting	\$25	1	\$25
Facility preservation fee	\$50	1	\$50
Banner hanging and removal	\$20		
Set-up/Load in support			
Tech Director	\$20/hr		
Tech Crew	\$14/hr		
Event support			
Tech Director	\$20/hr		
Tech Crew	\$14/hr		
Strike support			
Tech Director	\$20/hr		
Tech Crew	\$14/hr		

<b>Services subtotal</b>	<b>\$</b>
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The following equipment is available for rental from Lost Nation

Description	Available	Unit Cost	Total
Cabaret-style tables	8	each \$10	
Display panels (4'x8' display space)	3	each \$10	
Lighting control board and digital dimmers*		\$125	
Additional digital dimmers*	5 racks of 12	\$75	
Lighting instruments*		each \$10	
PA system*		\$100	
Concessions stand		\$50	

*\*This equipment is highly specialized & requires the use of Lost Nation technical services (see rates above) and/or technical director approved by Lost Nation.*

<b>Equipment subtotal</b>	<b>\$</b>
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<b>TOTAL Quote for Technical Services &amp; Equipment is:</b>	<b>\$</b>
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<b>City Hall Arts Center rental:</b>	<b>\$</b>
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<b>ESTIMATE TOTAL:</b>	<b>\$</b>
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Contact Person Signs Here to Accept Quote: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Rental Deposit is due upon scheduling date and is:</b>
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<b>Security Deposit is due ten days before event and is:</b>
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